



Task Force Meeting July 2024

Tuesday, August 13, 0900-1700
Wednesday, August 14, 0800-1200



TASK FORCE MEETING

Location: South Lake Tahoe, CA

Host: El Dorado Hills Fire Department

August 13 & 14, 2024

MINUTES

Call to order: 0900 August 13th by Chief Serrano
0800 August 14th by Chief Serrano

Members Present: Task Force

Robert Rezende (SND)

Steve Davis (SBC)

Cary Wright (KRN)

Steve Davis (SBC)

Brian Duffy (TLC)

Jim Henery (ORC)

Jason Serrano (BDC)

Cathy Johnson (OES)

Pedro Arreguin (VNC)

Tim Adams (ANA)

Dave Semple (CAL FIRE)

Caryn Petty (OSFM)

Matt Brown (CNT)

Patrick D'Arcy (SFR)

Eric Roberts (LFD)

Scott Lewis (SCR)

Brian Duffy (TLC)

Derick Chapman (LAC)

Guests

Jim Johnstone (OES)

Chuck MacFarland



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Welcome, Introductions, and Logistics.....Matt Brown (CNT)

1. Moment of Silence for Firefighters and Police Officers LODD

Ty Voth, Wichita Fire Dept., Wichita KS. August 1, 2024

James “Jim” Cova, Afton Fire Protection District, St. Louis MO. July 9, 2024

Daniel Foley, USFS Fremont-Winema NF., Lakeview OR. July 9, 2024

Charles “Charlie” Parker, Chittenden Volunteer Fire Dept., Chittenden, VT. July 8, 2024

Matthew Tobben, Boone County Fire Protection District, Columbia, MO. July 8, 2024

Dustin Roberto, Los Angeles County Fire Department, Los Angeles, CA, August 10, 2024

****And all Law Enforcement Officers LODD****

2. Agenda Review and Additions.....Serrano

- A. Brown: Please consider discussion points for the mutual aid advisory committee during our round table section.

3. Review and Approval of July Meeting Minutes..... Rezende

- A. Motion to approve by Semple, Second by Chapman.

4. Task Force Update.....Serrano

- A. Bishop Fire has a letter of support to represent Volunteer Departments.
 - a. He will be representing Volunteers South on Task Force.
- B. Please assign someone to be on the Firefighter Cancer Prevention and Research Program: programmatic review committee.
- C. Quarterly Brief will include information on the Watch Duty.
- D. Please distribute LA County Green Sheet on LODD.
- E. Will post documents on the temporary website for distribution.
- F. Microsoft will be presenting to Task Force regarding ADA tools.

5. Ops Team Update..... Johnstone

- A. Using and updating tasking google doc.
- B. Update on ITSL/ITSU
 - a. EIT is looking on developing Task Book.



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- b. No discussion from FEMA on task book.
- c. Training class needs to come to CA.
- C. Looking at electronic voting for BoD members.

6. Cal OES Update..... Johnson

- A. Some challenges with EMAC pulling some of California's resources being pulled to other states.
- B. Supporting fire near Orleans, CA.
- C. Thank you to all resources supporting the Mutual Aid System.

7. OSFM SFT Report.....Petty

Course Registration - NEW

- The form will be found on the [SFT User Portal WebForms Link](#) page.
- The online form contains the same information as the existing PDF but will serve to expedite scheduling and increase accuracy related to properly recording billing information in tandem with the new invoicing feature. This form should be used for all courses that end on or after **July 1, 2024**.

Invoicing program - NEW

- New invoice/payment program to be implemented via Acadis July 1, 2024 - Course Invoicing and it is now available on the [Course Delivery webpage](#)
 - ALA/ARTP may utilize new process or continue with hard-copy invoices
 - Print PDF invoice and send via postal mail with fee
- The Registered Instructor will enroll students directly into the course via their own portal and the portal will generate the invoice electronically once the submission has been approved.
- Students will need ID prior to course attendance, "New Student" option will not be available
- In preparation for the new feature, it is recommended that persons responsible for paying invoices on behalf of an agency create an SFT ID and portal account, then submit a request to be added to an organization's record as an approved invoice payor. See the [SFT User Portal WebForms Link](#) page to access both the SFT ID Request form and the Agency Billing Contact Request form.
- Tutorial video will be made available in coming months.

SFT ID Legacy Look-up site discontinued. The options for obtaining an SFT ID are:

- SFT User Portal allows those with an email to "Retrieve your existing SFT ID" via email: [Administration | OSFM \(ca.gov\)](#)
- Request a new SFT ID via : [WebForms \(acadisonline.com\)](#) section of the SFT User Portal (no login required)



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- All other inquiries email SFTHelpDesk@fire.ca.gov

Fire and Emergency Services Instructor 1 and 2 – IFSAC/Pro Board Expansion (2025)

- Intended to rollout January 2025
- When class is conducted at ALA/ARTP – class, written and skills exam, Certification sans Task Book
- When class is conducted at private/non-accredited location – class, course completion and student will need to either:
 - Complete Task Book to received CA Certification
 - Attend a written and skills exam at ALA/ARTP to receive Certification without completing a Task Book

CURRICULUM AND CERTIFICATION UPDATES

Fire Fighter Survival and Fire Fighter Rescue and RIC Ops – AVAILABLE NOW

- [Fire Fighter Survival \(2023\) Course Plan \(azureedge.net\)](#)
- [Fire Fighter Rescue and RIC Operations Course Plan \(azureedge.net\)](#)
- FFR and RIC Ops 32.0 hours (formerly RIC Ops) – additional 8.0 hours
- ***FINAL IUC Courses scheduled September 23, 2024 (for those applicants that submitted for instructors by deadline June 30, 2024)***

Peer-Based Suicide Awareness

- To be presented to STEAC/SBFS Summer 2024 for approval.
- 4-hour course in conjunction with Cal-JAC.
 - Instructional materials will be available soon via Cal-JAC for delivery.

8. Old Business/Projects Updates

- A. FOG ICS 420.1 2022 – Sales – App Update..... Johnson
 - a. New App Beta Test.....Lewis/Johnstone
 - i. Moving to phase 2 on the app.
 - ii. Current app does not meet the Android 14 compliance.
 - a. After Sept 1, android users will lose access to the app.
 - b. Contractor confirms that the new app will be compliant. Current users will have to re-upload the application.
 - iii. Fillable forms will be part of Phase 2.
- B. Additional members to subcommittees.....All
 - a. Southern and Northern California Solicitation Letter (standby).....Serrano
- C. FIREScope / NCG.....Brown



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- a. Comms group, SAFECOM will meet during our September meeting. Brown will attend that meeting concurrently with the San Diego TF meeting.
- b. FIRESCOPE needs to maintain presence at the national NIMS rewrites.
- D. Structure Defense Guidelines, ICS 600.....Adams
 - a. Currently on “standby”.
- E. Structure Fire Operations, ICS-500 Revisions.....Henery
 - a. Meeting at OCFA on Aug 15 & 16.
 - b. Goal is to complete edits by September Task Force and Ops meeting in San Diego.
 - c. Please, all Task Force members review the edits once completed to assist in successfully passing the document up to the BoD.
- F. ICS-910 update (Safety and Wildland)Landry
 - a. No update.
- G. FIRESCOPE Task Request Form.....Roberts
 - a. Application to current tasks, updates.
- H. 2024 Quarterly Briefings.....Rezende
 - a. October QB
 - b. Identify Topics
 - i. Dozer burn over.
 - ii. BESS fire SBC.
 - iii. LA County Green Sheet.
 - iv. Watch Duty.
 - v. Updated mutual aid numbers.
 - c. Need Pictures Showing Mutual Aid, EMAC.
- I. MACS 410-1 MAC Group Procedures & SOPS MAC Group Procedures.....Johnstone/Semple



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- a. CalFire cannot open the door for all agencies to participate in the process. Agency reps are encouraged, but need to understand that the CalFire process is in place and will not be changed to accommodate all agencies.
- b. It is based on the Geo MAC. The question is when does the break over point to transition from Geo MAC vs FIREScope MAC.
- c. We need to have a working group meeting with Ops leadership prior to sharing the document with TF.

J. Standard Wildland Preplan Working Group Tasking.....Duffy/Arreguin

- a. No update.

Lunch Break: 11:45

Reconvene: 12:30

K. TS&R Document Review.....Coyle

- a. CICCIS/IROC Update
 - i. No updates.
- b. OSD Updates
 - i. Animal Technical Rescue
 - a. Ensure all fonts are Arial 12.
 - b. Edits needed for consistency among all OSDs in the system.
 - ii. Tower Rescue
 - a. Edits needed for consistency among all OSDs in the system.
 - b. Update some minimum number of equipment recommended.
 - c. Ensure all fonts are Arial 12.

L. HazMat SOFR.....Roberts

- a. White paper requesting the position be researched and developed is completed.
- b. Reviewed document with TF.
- c. **Motion to approve the Hazardous Materials Assistant Safety Officer: Tim Adams, Second: Lewis.**

9. Current BOD Tasking

- A. ICS-800 NFG Addendum (ICS Number Job Aid).....Semple/Chapman
 - a. ICS 802 for Job Aid.



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- b. Needs to be added FOG.

B. Civil Unrest/URV BoD Tasking.....Landry

ACTION ITEMS:

- a. Correct font on cover page
- b. Insert a conclusion. Recap the main point in 2-3 sentences.
- c. Insert the addition of the PACE acronym.

C. Hand Crew Guidelines OSD.....Adams

- a. Next is an in-person meeting to finalize document.
- b. Ready to move through the process, and ready to move documents forward.

BREAK: 14:10

Reconvene: 14:25

10. New Business

A. Dismounted Resource Tracking Document (discussion).....All

- a. We wanted to make sure there is a white paper already developed.
- b. We wanted to ensure that there isn't a duplication of effort.

B. 410-4 Updates.....Henery

- a. Reflected in MACS 410-8 and 410-9
 - 1. 410-9 terminology for meeting location needs changing.
 - 2. Language identifying Associate Advisors and to encourage participation.
- b. Group agreed that Ad Hocs should not be listed

C. Aviation Congestion.....Semple

- a. Large number of aircraft being placed in the air without the appropriate supervision. Major safety concerns.
- b. Standardized dispatch model is needed.
- c. Requires 1 supervisor identified early based on the AHJ.
- d. Tiered dispatch level based on predictive values / NFDRS.



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- e. Recommending that the paper go to Safety Subcommittee for visibility and support.
- D. ISSC White Papers (LiION Battery White Paper)Landry
 - a. Approved with small edit on the order of the document.
 - b. Motion to approve: Lewis, Second: Coyle.
- E. Butane Honey Oil White Paper and Presentation.....Landry
 - a. No update.
- F. Comms 205 Best Practices.....Brinsfield
 - a. No update.
- G. Frequency Management.....Brinsfield
 - a. No update.
- H. Johnson:
 - a. Chapman, Davis, and Russel – looking for updated bios for rosters
- I. Johnstone:
 - a. All appendices have been updated into the website for ICS 162.



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11. Specialist Groups and Subcommittee Reports..... All

<u>Health and Safety</u>	<u>Special Operations</u>	<u>Incident Technology</u>
Incident Safety LIB Safety message is approved BHO presentation will be reviewed next month	Technical Search and Rescue Completed both products and editing to ensure consistency	GIS New rosters being developed.
Behavioral Health No update	Maritime Operations No update	Predictive Services Watch Duty presentation and discussion on adding predictive services and modeling within their app. When modeling is placed on an application for a phone, often the prediction calculations gets watered down and introduces errors. Next meeting in October.
Cancer Prevention Working with Dr Urwin on the Programmatic Review	Hazardous Materials Hazmat met on June 3. Next meeting at the Continuing Challenge. Will present at the conference. Hazmat ASO white paper is completed. Next focus on the foam Typing standard. Working on future plan of work and rosters.	Communications No update
	REMS (Ad-Hoc) No update	Emerging Information Technology White paper was clear on what standards FIRESCOEP should adopt. But they can work on a more complete



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		standards document if the BoD requests. Next meeting in November.
	Lithium-Ion (Ad-Hoc) Rezende/Roberts Next meeting at the Continuing Challenge, September 3. Will work on a white paper to recommend developing and funding a position for each region to tackle the challenge. Tool overview (pros and cons) documents. Hoping to complete all products before the end of the year.	CAD to CAD No update.

<u>Emergency Operations</u>	<u>Air Operations</u>	<u>Training and Education</u>
EMS Met last month. Currently working on their roster due to turnover. They will reschedule the meetings before the Task Force meetings.	Aviation Operations No additional updates.	CSFM Training Firefighter 1 and 2 update is being completed.
Structure Fire No additional updates.	Unmanned Aerial System Working through their plan of work and developing some white papers. OCFA hosted a NWCG UAS course. LA County to host another 336 course.	STEAC Met on April 12. Water rescue operations (8 hour course) recommendation to increase 16 hours was declined. The recommendation is that the AHJ can increase the training if they choose.
Wildland Fire No updates.		CICCS No update.



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Wildland Preplan Meeting August 20. Plan to complete the white paper or maybe develop multiple white papers.		
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BREAK: 10:23

12. Review of Upcoming Task Force Meetings.....All

2024 Meeting Schedule

- a. September 17/18 TF, 18/19 Ops San Diego – Rezende
- b. October 8/9, Paso Robles - Duffy
- c. November 12/13, Huntington Beach – Adams/Semple
- d. December 9/10/11 TF 11/12 Ops, Los Angeles City – Roberts
- e. January 14/15 Sacramento TF, Sacramento City – Lewis
- f. February 11/12 Riverside TF, South Ops Cal Fire – Semple
- g. March 11/12 Napa, TF 12/13 Ops, Napa – Brown
- h. April 8/9 Dana Point TF, Orange County Fire Authority – Henery

13. Future Ops Team and Board of Directors Meetings

2024 Ops Team Schedule and Venues

- September 18 1300 September 19 0900 San Diego
- December 11 1300, December 12 0900 Los Angeles
- March 12 1300, March 13 0900 Napa

2024 Board Meeting Schedule and Venues

- October 2 1300, October 3 0900, 2024 Campbell, CA
- January 22 1300, January 23 0900, 2024 Riverside, CA
- April 9 1300, April 10 0900, 2025, Tulare County, CA
- July 9 1300, July 10 0900, 2025, USFS TBD
- October 8 1300, October 9 0900, 2025, BIA TBD

14. Roundtable.....All